Texas Council for International Studies, Inc
Called Board of Directors Meeting

Thursday, August 27, 2026
5:00 p.m.
Alcuin School
6144 Churchill Way
Dallas, Texas 75230

Notice is hereby given that on August 27, 2026, the Texas Council for International Studies (TCIS) Board of Directors will hold a regular meeting beginning at 5:00 p.m. at Alcuin School 6144 Churchill Way, Dallas, Texas 75230. The presiding officer of the TCIS Board of Directors will be present at the meeting location. Members of the community who wish to address the Board during the Public Forum may submit their requests in writing to board@texascis.org by Wednesday, August 26, 2026, at 5:00 p.m. Submissions must include name, address, phone number and the subject or agenda item(s) to be addressed.

The subjects to be discussed or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Agenda

1. **Meeting Called to Order**

2. **Roll Call and Introduction of Board Members Present and Declaration of Quorum**
   a. Mr. Jacob Navarrete
   b. Dr. Carol Velazquez
   c. Dr. Todd Kettler
   d. Mr. Kile Brown
   e. Ms. Karen Phillips

3. **Recording of Chief Executive Officer Present**
   a. Ms. Margaret Davis

4. **Recording of Secretary to the Board Present**
   a. Ms. Ashley Hesseltine

5. **Public Forum**

6. Information Items

a. Update on Summer Boost grant and program for TCIS San Antonio area campuses
b. Update on STAAR results
c. Update on TCIS annual unqualified audit
d. Update on TCIS insurance policies
e. Update on TCIS Cyber policy results
f. Update on upcoming TCIS Events
    1. San Antonio IB Bowl – September 18, 2026
    2. Texas IB Conference – October 9, 2026
    3. Texas IB Schools College Fair – March 31, 2027
g. Discuss future Board meeting dates

7. Consent Agenda

a. Consider approval of minutes for Board of Directors meeting on June 3, 2026
b. Consider approval of TCIS July 2026 Financial Report
c. Consider approval of Special Projects July 2026 Financial Report
d. Consider annual approval of Mercy Mannor MOU
e. Consider approval of campus budgets for Longview ISD
f. Consider approval of campus budgets for San Antonio ISD

8. Action Items

a. Approve the job description Chief of Instructional Support San Antonio
b. Approve TCIS Organizational Chart
c. Approve Amendments to TCIS September 2026 – June 2027 Budget Framework
d. Approve Memorandum of Understanding with Longview ISD
e. Approve Skyward contracts
f. Approve LEAP Skyward Services Memorandum of Understanding
g. Approve ETAA Skyward Services Memorandum of Understanding

9. Executive Session

8. Take action, if any, on agenda items discussed in Executive Session.

9. Adjournment

NOTICE:

The Board may go into executive session at any time to discuss an agenda item as permitted under the Open Meetings Act and set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.