

Texas Council for International Studies (TCIS)
Board Meeting
October 24, 2025
900 Jackson Street, Suite 750, Dallas, Texas 75202

Presiding

Kile Brown

Directors Present

Dr. Todd Kettler

Mr. Jacob Navarrete

Dr. Carol Velazquez

Directors Absent

Ms. Karen Phillips

Legal Counsel Present

Ms. Janet Bubert

Staff Members Present

Ms. Margaret Davis, Chief Executive Officer

1. Meeting called to Order at 5:05 p.m.
2. Presiding officer Kile Brown established a quorum with a roll call.
3. Chief Executive Officer, Margaret Davis, was recognized as in attendance.
4. Board Secretary was absent. TCIS Attorney Janet Bubert prepared minutes.
5. **Public Forum**

- No requests were received for public comment.

6. Information and Discussion Items

- There are no information items for this agenda.

7. Consent Agenda

The Consent Agenda was considered as presented.

- a. Consider approval of minutes for Board of Directors meeting on August 6, 2025.
- b. Consider approval of minutes for Board of Directors meeting on October 6, 2025.
- a. Consider approval of TCIS September 2025 Financial Report.
- b. Consider approval of Summer Boost September 2025 Financial Report.
- c. Consider approval of San Antonio ISD Progress Monitoring document for Woodlawn Academy and Woodlawn Hills Elementary School.

Director Navarette made a motion to approve the Consent Agenda as presented, which was seconded by Director Velazquez. All Director present voted to approve.

8. Action Items

- a. Consider approval of a progress monitoring plan for Las Palmas Leadership School for Girls.
 - Ms. Davis shared information about the development of a progress monitoring plan for Las Palmas Leadership School for Girls. The plan was requested by Edgewood ISD following the release of the accountability ratings for 2025. The monitoring plan was developed to be consistent with the District-wide turn-around plan and was created in consultation with multiple TCIS professionals. Certain activities, such as tutoring and other interventions have already been implemented. TCIS representatives will continue to work with the District to ensure efficient and effective implementation of the plan.
 - Director Velazquez made a motion to approve the progress monitoring plan for Las Palmas Leadership School for Girls, which was seconded by Director Kettler. All Director present voted to approve. The motion passes.
- b. Consider approval of a progress monitoring plan for Roy Cisneros Elementary School.
 - Ms. Davis shared information about the development of a progress monitoring plan for Roy Cisneros Elementary School. This plan was also requested by Edgewood ISD following the release of the accountability ratings for 2025. The plan for Cisneros Elementary was developed in the same manner discussed above,

but it is designed to address different needs based on the grade levels served at the campus. TCIS has reassigned some of its own personnel to ensure more on-site support from TCIS on the campus.

- Director Navarette made a motion to approve the progress monitoring plan for Roy Cisneros Elementary School, which was seconded by Director Kettler. All Director present voted to approve. The motion passes.
- c. Consider approval of Request for Proposal to Austin ISD for new 1882 partnership and authorize Chief Executive Officer to make representations on behalf of TCIS as necessary to complete the application and review process.
- Ms. Davis provided information about the circumstances that resulted in an opportunity for TCIS to submit a proposal for an 1882 partnership to operate three Austin ISD campuses. The TCIS partnership proposal will incorporate opportunities for collaboration with Austin Voices for Education and Youth, a nonprofit organization that supports public education initiatives, and representatives from Bryker Woods Elementary School, also located within Austin ISD. The proposal includes a plan for each campus with a focus on bringing each campus out of a “turn-around” status before introducing effort to obtain authorization for an International Baccalaureate® program.
 - Director Velazquez made a motion to approve a Request for Proposal to Austin ISD for a new 1882 partnership and to authorize the TCIS Chief Executive Officer to make representations on behalf of TCIS as necessary to complete the application and review process. The motion was seconded by Director Navarette. All Director present voted to approve. The motion passes.

9. Adjournment

- Presiding Officer Kile Brown adjourned the meeting at 5:53 p.m.

These minutes of the meeting of the Texas Council for International Studies Board of Directors on October 24, 2025, were approved on December 10, 2025.



Karen Phillips, President
Texas Council for International Studies



Ashley Hesseltnie, Board Secretary
Texas Council for International Studies