

# DRAFT Subject to Board Approval

Texas Council of International Studies (TCIS)

Board Meeting

April 25, 2024

Alcuin School

## **Presiding**

Karen Phillips

## **Members Present**

Ms. Karen Phillips

Mr. Walter Sorensen

Mr. Kile Brown

Dr. Todd Kettler—virtual

## **Members Absent**

Mr. Ted Williams

## **Legal Counsel Present**

Ms. Janet Bubert—virtual

## **Staff Members Present**

Ms. Margaret Davis, Chief Executive Officer

Ms. Leah Trainham, Executive Director of IB Support and Business Services

Dr. Matt Weber, San Antonio Chief of Schools

Mr. John Wink, Longview Chief of Schools and TCIS Business Operations

Ms. D'Les Gonzales, Executive Director for Operations

## **Other**

Ms. Leah Trainham, Secretary of the TCIS Board

## **Meeting Called to Order**

- Board President, Karen Phillips, called the meeting to order at 10:04 am and established a quorum. Phillips established the quorum with a roll call.

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## Public Forum

No comments sent to the TCIS Board

## Discussion Items

- Introduction of Ms. Tabitha Acevedo as Head of School beginning on July 1, 2024 by Dr. Matt Weber
- Recognition of Ms. Linda Rios as the new administrator for the College Career and Military Readiness initiatives at Jefferson High School by Dr. Matt Weber
- Report on Summer Boost and Teacher Interns by Dr. Matt Weber
  - Includes \$1.63 million in funding, open to 1,200 students to participate in a 20-day math and reading acceleration on campuses in EISD and SAISD
- Report on TEDx at Roy Cisneros Leadership School for Boys by Dr. Mario Duran
  - Review of TEDx event
  - In process of working with EISD to launch promotional information
  - Event is set for November 9, 2024 with licenses for 100 attendees.
- Report by D'Les Gonzales on correlation of TCIS' 5 systems, IB Standards and Practices, and the Effective Schools Framework
  - Highlighted the correlation of these systems and consistencies allowing teachers and campuses to understand how “more” requirements are not added, but all are connected.
- Report by Mr. John Wink on the gaming grant at the Clarence Bailey School
  - Mr. Wink also reports that Longview High School completed CP Authorization by the IB
  - Presented regarding grant for gaming, value of gaming learning for students, pathway for students to utilize skills post-graduation
    - \$15 million over 5 years, spread over 3 campuses, elementary through high school
    - Students accessing the gaming program will have access to all courses related to IB
  - Recognition by Margaret Davis of Ms. Letty Silva upon the occasion of her retirement from Woodlawn Hills Elementary School on June 30, 2024

## Consent Agenda

- Approval of the Consent Agenda
  - Approve minutes for Board of Directors meeting on October 3, 2023
  - Approve minutes for Board of Directors meeting on March 28, 2024
  - Approve TCIS Audit Fiscal 2023
  - Approve TCIS 990 Fiscal 2023
  - Approve TCIS February Financial Report
  - Approve resolution related to resolving TRS withholding errors
  - Approve resolution to adopt 2024-2025 calendar for San Antonio ISD partner schools
  - Approve resolution to adopt 2024-2025 calendar for Longview ISD partner schools
  - Approve resolution to adopt 2024-2025 calendar for Edgewood ISD partner schools
- Mr. Walter Sorenson made the motion to approve the Action Items on the Consent Agenda and Mr. Kile Brown seconded the motion.
- Motion passed unanimously.

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## Action Items

- Election of Directors to TCIS Board
  - Mr. Walter Sorenson made motion to nominate Karen Philips, Ted Williams, Kile Brown, Todd Kettler, and Walter Sorensen to serve as Directors for TCIS for a two-year term expiring in April 2026.
  - Kile Brown seconded the motion.
    - All in favor of Karen Philips serving an additional two-year term as a Director of TCIS. Motion carried.
    - All in favor of Walter Sorensen serving an additional two-year term as a Director of TCIS. Motion carried.
    - All in favor of Ted Williams serving an additional two-year term as a Director of TCIS. Motion carried.
    - All in favor of Todd Kettler serving an additional two-year term as a Director of TCIS. Motion carried.
    - All in favor of Kile Brown serving an additional two-year term as a Director of TCIS. Motion carried.
- Board meeting schedule
  - Margaret Davis proposed scheduling the 2024 Fall Board Meeting to coincide with the TCIS Conference in San Antonio on October 11, 2024. This would allow the Board to meet the evening before and then attend the conference.
    - Mr. Walter Sorensen made the motion to approve. Mr. Kile Brown seconded the motion.
    - Motion passed unanimously.
  - Next board meeting scheduled for June 28, 2024 at 10:00 am at Alcuin School and will cover Margaret Davis' review, the TCIS organizational chart, the TCIS budget framework for 2024-2025, and campus budgets for 2024-2025
- Acceptance of Grant from Bloomberg Philanthropies
  - Karen Phillips called to consider a resolution to accept a grant from Bloomberg Philanthropies for the Summer Boost program and to authorize Dr. Matt Weber to sign agreements necessary to receive grant funds and facilitate operation of the program in accordance with grant funding requirements.
    - Mr. Walter Sorensen made the motion to approve. Mr. Kile Brown seconded the motion.
    - Motion passed unanimously

## Closed Session

- Board adjourned into closed session to seek advice of counsel related personnel matters as authorized by Texas Government Code Section 551.074 at 11:58am
- Board reconvened to Executive Session at 12:17 pm
- Mr. Walter Sorensen moved to accept contract for Margaret Davis per terms presented in closed session. Kile Brown seconded the motion.
- All in favor, motion carried unopposed.

Ms. Karen Phillips adjourned the meeting at 12:18pm.

These minutes of the April 25, 2024 meeting of the Texas Council of the International Studies

Board of Directors were approved on \_\_\_\_\_

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Leah E. Trainham, Board Secretary  
Texas Council for International Studies

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