

**Texas Council of International Studies (TCIS)**

**Board Meeting**

**April 24, 2023**

**Longview ISD**

**Presiding**

Karen Phillips

**Members Present**

Ms. Karen Phillips

Mr. Walter Sorensen

Mr. Ted Williams

Mr. Kile Brown

Dr. Todd Kettler (via Zoom)

**Members Absent**

None

**Legal Counsel Present**

Ms. Janet Bubert

**Staff Members Present**

Ms. Margaret Davis, Chief Executive Officer

Ms. Leah Trainham, Director of Curriculum and Instruction

D'Les Gonzlaes, Executive Director for Operations

Mr. Doyle Vogler, Consultant for Business Services (via Zoom)

Ms. Karen Rose, San Antonio Consultant for School Leadership (via Zoom)

**Other**

Ms. Leah Trainham, Secretary to the Board

### **Meeting Called to Order**

- Board President, Karen Phillips, called the meeting to order at 1:00pm and established a quorum. Phillips established the quorum with a roll call.

### **Recognitions**

- Dr. Courtney Gober, TCIS San Antonio Liaison
- Mr. John Wink, Longview Chief of Schools
- Ms. D'Les Gonzales, Executive Director of Operations
- Ms. Leah Trainham, Director of Curriculum and Instruction
- Mr. Doyle Vogler, Consultant for Business Services
- Ms. Karen Rose, San Antonio Consultant for School Leadership
- Ms. Lindsay Bruehl, Bookkeeper
- Ms. Georgia Mayo, Web Design
- Ms. Sharon Kotarski, Administrative Support
- Ms. Janet Bubert, Board Counsel

### **Public Forum**

No comments sent to the TCIS Board

### **Action Items (Consent Agenda)**

- Approval of the Action Items (Consent Agenda)
  - Approve minutes for November 28, 2022 meeting
  - Approve finance report for March 2023
  - Approve 2023-2024 school calendar for Edgewood ISD partnership schools
  - Approve 2023-2024 school calendar for San Antonio ISD partnership schools
  - Approve 2023-2024 school calendar for Longview ISD partnership schools
- Mr. Ted Williams made the motion to approve the Action Items on the consent agenda, and Mr. Walter Sorensen seconded the motion.
- Motion passed unanimously.

### **Approval Action Items**

- Elect Board officers

### **Executive Session**

- Adjourned to closed session at 2:10 to discuss personnel matters.
  - TCIS San Antonio ISD Chief of Schools
  - Evaluation and compensation review for Chief Executive Officer

- Reconvened in open session at 3:05pm
- Ms. Karen Phillips asked for a motion coming out of closed session.
- Mr. Kile Brown called for a motion to award Ms. Margaret Davis, CEO, a one-time stipend of \$35,088 in recognition of her work with the TCIS Schools in the 2022-2023 school year.
- Ms. Karen Phillips called for a second. And Mr. Ted Williams seconded the motion. Motion carried unopposed.
- Ms. Karen Phillips thanked Ms. Margaret Davis for her work.

### **Additional Items**

The next Board meeting will be at the end of June 2023 or beginning of July 2023 in Dallas, TX with a virtual option. It will include bringing campus and TCIS budgets to the Board at that time.

Ms. Karen Phillips adjourned the meeting at 3:07pm.

These minutes of the April 24, 2023 meeting of the Texas Council of International Studies Board of Directors were approved on July 19, 2023



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Leah E. Trainham, Board Secretary

Texas Council for International Studies

**RESOLUTION**  
**OF THE BOARD OF DIRECTORS OF**  
**TEXAS COUNCIL FOR INTERNATIONAL STUDIES, INC.**

August 2, 2022

The Board of Directors of Texas Council for International Studies, Inc., a Texas non-profit corporation (the "Corporation"), approved by the Secretary of State of the State of Texas and on file with the Secretary of State and the Corporation, hereby affirm compliance with the Texas Open Meetings Act and adopt the following resolutions, effective as of August 2, 2022.

WHEREAS, Texas Council for International Studies ("TCIS") seeks to provide access to an International Baccalaureate® (IB) education for students exclusive of their economic resources or geographic location; and

WHEREAS, TCIS seeks to achieve its mission of expanding access to an IB education through partnerships with Texas public school districts as authorized by Senate Bill 1882 and the Texas Education Code; and

WHEREAS, TCIS desires to submit the partnership application attached hereto as Exhibit A to the Ector County Independent School District (ECISD); and

WHEREAS, \_\_\_\_\_ moved to approve submission of the attached partnership application to ECISD, and \_\_\_\_\_ seconded \_\_\_\_\_'s motion; and

WHEREAS, the TCIS Board of Directors, having considered such motion and corresponding second, approved submission of the attached partnership application to ECISD;

THEREFORE, on the approval of such motion and corresponding second of such motion, the TCIS Board

of Directors hereby approves submission of the attached partnership application to ECISD.

EXECUTED EFFECTIVE as of the date first above written.

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\_\_\_\_\_, Secretary to the Board

RESOLUTIONS OF THE BOARD OF DIRECTORS OF TEXAS COUNCIL FOR INTERNATIONAL STUDIES, INC.

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