

**Texas Council of International Studies (TCIS)  
Board  
Virtual Board Meeting  
September 29, 2020**

**Presiding**

Karen Phillips

**Members Present**

Dr. Dolph Briscoe  
Ms. Karen Phillips  
Mr. Walter Sorensen  
Dr. Bill Thomas  
Mr. Ted Williams

**Legal Counsel Present**

Janet Buber

**Staff Members Present**

Ms. Margaret Davis, Chief Executive Officer  
Dr. Courtney Gober, TCIS San Antonio Liaison

**Others Present**

Linda Buie, Secretary of the TCIS Board

**Meeting Called to Order**

- Board President, Karen Phillips, called the meeting to order at 2:39 p.m. and established a quorum. Phillips established the quorum with a roll call.

**Recognitions**

- Karen Phillips recognized the TCIS counsel, Janet Buber.
- Phillips also recognized Dr. Courtney Gober, TCIS San Antonio Liaison

**Public Form**

No comments sent to the TCIS Board.

**Information and Discussion Items**

- TCIS Leadership team has expanded
- Services to campus: math manipulatives
- Consulting services for San Antonio for Springhead
- IB Avid training for Burbank High School
- Connecting LISD campuses through Toddle
- Principal evaluation conferences in San Antonio
- Principal evaluation conferences in Longview
- Most school in San Antonio have surpassed enrollment projections

Margaret Davis

- Door hangers to find students and recruit new students
- 10% on campus—phasing in San Antonio
- Synchronous and asynchronous plans for all school
- Many solutions for solving the problems of different learning platforms.
- Longview ISD campuses are working to meet goals for campus enrollment.
- TCIS schools are submitting information to the Longview District newspaper and Spanish radio show.
- Many schools have more face-to-face instruction than when the year started.
- Schools are reaching out to parents whose students are not performing.
- Schools in Longview are dealing with a lack of devices
- Schools are working to find solutions to problems.
- Schools are working on comparisons of in person learning with virtual learners.

Board expressed great concern over the situation with remote learners.

### **Action Items (Consent Agenda)**

Action Item 5b on the consent agenda was moved to action item 6a

- Approval of the Action Items (Consent Agenda)
  - TCIS Board minutes of July 27, 2020

Dr. Dolph Briscoe made the motion to approve the Action Items on the consent agenda, and Mr. Ted Williams seconded the motion.

Motion passed unanimously.

### **Approval Action Items**

- Approve resolution to accept the July 2020 TCIS Budget

Dr. Bill Thomas moved to pass the resolution to accept the budget for July 2020, and Mr. Walter Sorensen seconded the motion.

Motion passed unanimously.

- Approve resolution to approve the COVID Learning Plan for TCIS partner schools in the Longview Independent School District: Longview High School, Foster Middle School, Judson Steam Academy, Hudson PEP Elementary School, Ned E. Williams Steam Academy, and South Ward Elementary School.

Mr. Walter Sorensen moved that the TCIS Board accept the resolution to approve the TCIS Longview Schools' COVID Learning Plan, and Dr. Bill Thomas seconded the motion.

Motion passed unanimously with one absence.

- Approval of resolution to approve the COVID Learning Plan for the TCIS partner schools in the San Antonio independent School District: Briscoe Elementary School, Burbank High School, Fenwick Academy, Harris Middle School, Huppertz Elementary School, Woodlawn Academy, and Woodlawn Hills Elementary School

Ted Williams moved that the TCIS Board approve the resolution to accept the COVID Learning Plan for the TCIS San Antonio schools, and Walter Sorensen seconded the motion.

Motion passed unanimously with one absence.

Mrs. Karen Phillips applauded teachers and TCIS.

**Next Scheduled Board Meeting**

The next Board meeting for Texas Council of International Studies will be held on November 16, 2020.

Ms. Karen Phillips adjourned the meeting at 3:44 p.m.

September 29, 2020



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Linda Buie, TCIS Board Secretary

**RESOLUTION  
OF BOARD OF DIRECTORS OF  
TEXAS COUNCIL FOR INTERNATIONAL STUDIES, INC.**

September 29, 2020

The undersigned, constituting all of the Board of Directors of Texas Council for International Studies, Inc., a Texas non-profit corporation (“TCIS”), approved by the Secretary of State of the State of Texas and on file with the Secretary of State and TCIS, hereby affirm compliance with Texas Open Meetings Act regulations, adopt the following resolution, effective as of September 29, 2020, to approve the remote asynchronous instruction plans for school year 20-21 and authorize the Chief Executive Officer to submit the plans to TEA for approval. Be it resolved by the Board of Directors of TCIS:

WHEREAS, TEA requires a school providing remote asynchronous instruction to submit the school’s asynchronous instruction plan for the 2020-2021 school year no later than October 1, 2020, and to obtain TEA’s approval of such plan within the first three six-week periods of the school year to authorize the school to report student attendance for remote asynchronous instruction; and

WHEREAS, compliance with TEA’s documentation requirements related to remote instruction for the 2020-2021 school year is necessary to report student attendance for remote instruction and obtain state funding for students receiving remote instruction; and

WHEREAS, TCIS is authorized by the Board of Trustees of the San Antonio Independent School District and the Texas Education Agency to operate certain campuses within the San Antonio Independent School District under a partnership agreement that makes TCIS responsible for the curriculum and educational programming for such campuses; and

WHEREAS, TCIS is authorized by the Board of Trustees of the Longview Independent School District and the Texas Education Agency to operate certain campuses within the Longview Independent School District under a partnership agreement that makes TCIS responsible for the curriculum and educational programming for such campuses; and

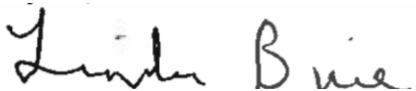
WHEREAS, the Board of Directors wishes to comply with the COVID-19 planning and reporting requirements issued by TEA for the 2020-2021 school year; and

WHEREAS, TCIS intends to submit plans for remote asynchronous instruction at campuses within the San Antonio Independent School District and the Longview Independent School District for TEA review and approval; and

WHEREAS, the Board of Directors finds that the passage of this Resolution is in the best interest of the students, parents, and faculty at campuses operated by TCIS.

THEREFORE, on approval of such motion and corresponding second of such motion, the Board of Directors hereby approves the plans for remote asynchronous instruction developed for the 2020-2021 school year for campuses operated by TCIS within the San Antonio Independent School District and the Longview Independent School District, and authorizes the TCIS CEO to submit the plans to TEA for approval and to submit any additional revisions to the remote instruction plans required by TEA or as may be necessary during the 2020-2021 school year to ensure funding for attendance by remote instruction is maintained for students attending campuses operated by TCIS.

EXECUTED EFFECTIVE as of the date first above written.

A handwritten signature in cursive script that reads "Linda Buie".

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Linda Buie, Secretary to the Board