



## **Texas Council for International Studies, Inc**

### **Board of Directors**

**Tuesday, August 2, 2022**

**1:30 PM**

**Alcuin School**

**West Campus**

**Room 4**

**6144 Churchill Way**

**Dallas, Texas 75230**

**Zoom Webinar <https://us02web.zoom.us/j/81567019362>**

Notice is hereby given that on August 2, 2022, Texas Council for International Studies (TCIS) Board of Directors will hold a regular meeting beginning at 1:30 p.m. at Alcuin School, West Campus, Room 4, 6144 Churchill Way, Dallas, Texas 75230. The open session portion of the meeting will be streamed. The streaming link for the meeting is <https://us02web.zoom.us/j/81567019362>. Members of the community who wish to address the Board during the Public Forum may submit their requests in writing to [board@texascis.org](mailto:board@texascis.org) by Monday, August 1, 2022, at 12:00 PM. Submissions must include name, address, phone number and the open session subject or agenda item(s) to be addressed.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### **Agenda**

#### **1. Call to Order**

- a. Meeting Called to Order
- b. Roll Call and Introduction of Board Members Present and Declaration of Quorum
  - i. Ms. Karen Phillips
  - ii. Mr. Walter Sorensen
  - iii. Mr. Ted Williams

- c. Recording of Chief Executive Officer Present
  - i. Ms. Margaret Davis
- d. Recording of Secretary to the Board Present
  - i. Ms. Leah Trainham (on behalf of Board Secretary Linda Buie)

## **2. Recognitions**

- a. Introduction of TCIS Staff and Consultants
  - i. Dr. Courtney Gober, Head of Schools
  - ii. Mr. John Wink, Longview Executive Director
  - iii. Ms. D’Les Gonzales, San Antonio Director
  - iv. Ms. Leah Trainham, Coordinator of Curriculum and Instruction
  - v. Mr. Doyle Vogler, Consultant for Business Services
  - vi. Ms. Karen Rose, School Leadership
  - vii. Ms. Lindsay Bruehl, Bookkeeper
  - viii. Ms. Georgia Mayo, Web Design
  - ix. Sharon Kotarski, Administrative Support

## **3. Public Forum**

- a. Individuals who have submitted a request to address the Board will be identified by the Secretary to the Board

## **4. Information and Discussion Items**

- a. Introduction of John Wink (Margaret Davis)
- b. Introduction of new TCIS Longview Heads of School (John Wink)
- c. Discussion of future meeting dates for the 2022-2023 fiscal year

## **5. Consent Agenda**

- a. Approve minutes for April 21, 2022
- b. Approve minutes for April 22, 2022
- c. Approve finance report for June 2022
- d. Approve revised 2022-2023 calendar for Edgewood ISD partnership schools
- e. Approve revised 2022-2023 calendar for San Antonio ISD partnership schools

## **6. Action Items**

- a. Elect a director to fill the vacancy occurring on the TCIS Board of Directors resulting from the resignation of Dr. Dolph Briscoe IV for a term that expires in April 2024.

- b. Elect a director to fill the vacancy occurring on the TCIS Board of Directors resulting from the resignation of Dr. Bill Thomas for a term that expires in April 2024.
- c. Consider resolution to approve submission of an application for a partnership with Ector County ISD.
- d. Consider resolution to approve renewal applications for TCIS to continue to operate in-district charters within San Antonio ISD for the following campuses: Burbank High School, Thomas Jefferson High School, Harris Middle School, Fenwick Academy, Woodlawn Academy, Briscoe Elementary School, Huppertz Elementary School, and Woodlawn Hills Elementary School.
- e. Consider approval of TCIS Organizational Chart.
- f. Consider approval of TCIS use of unified budget codes beginning with fiscal year 2022.
- g. Consider approval of policy for distribution of TCIS funds should the nonprofit cease operations.
- h. Consider approval of TCIS budget framework for fiscal year 2022-2023.

#### **7. Executive Session**

- a. Private consultation with the Board's attorney as authorized by Texas Government Code Section 551.071.
- b. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee as authorized by Texas Government Code Section 551.074.

#### **8. Reconvene in open session for possible action on items discussed in executive session**

#### **9. Adjournment**

### **NOTICE:**

The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.