

**Texas Council of International Studies (TCIS)  
Board Meeting  
November 28, 2022  
Alcuin School**

**Presiding**

Karen Philips

**Members Present**

Ms. Karen Phillips

Mr. Walter Sorensen (left at 3:04pm)

Mr. Ted Williams

Dr. Todd Kettler

**Legal Counsel Present**

Ms. Janet Bubert

**Staff Members Present**

Ms. Margaret Davis, Chief Executive Officer

Dr. Courtney Gober, TCIS San Antonio Liaison (virtual)

Ms. Leah Trainham, Director of Curriculum and Instruction

Ms. D'Les Gonzales, San Antonio Director (virtual)

Mr. John Wink, Longview Executive Director (virtual)

Mr. Doyle Vogler, Consultant for Business Services (virtual)

**Other**

Ms. Leah Trainham, Stand in for Secretary of the TCIS Board

**Meeting Called to Order**

- Board President, Karen Phillips, called meeting to order at 1:31pm and established a quorum with a roll call.

**Recognitions**

- Dr. Courtney Gober, Head of Schools
- Mr. John Wink, Longview Executive Director

- Ms. D’Les Gonzales, San Antonio Director
- Ms. Leah Trainham, Coordinator of Curriculum and Instruction
- Mr. Doyle Vogler, Consultant for Business Services
- Ms. Karen Rose, School Leadership
- Ms. Lindsay Bruehl, Bookkeeper
- Ms. Georgia Mayo, Web Design
- Sharon Kotarski, Administrative Support

### **Public Forum**

No comments sent to the TCIS Board

### **Action Items (Consent Agenda)**

- Motion submitted by Walter Sorensen to approve the Action Items on the consent agenda, and Mr. Ted Williams seconded the motion.
- Approve minutes for August 2, 2022
- Approve finance report for September 2022
- Motion passed unanimously.

### **Approval Action Items**

- Elect a director to fill the vacancy occurring on the TCIS Board of Directors resulting from the resignation of Dr. Bill Thomas for a term that expires in April 2024.—Karen Philips nominated Kile Brown, seconded by Walter Sorensen, no discussion, passed unanimously.
- Acknowledged Dr. Todd Kettler’s first meeting.
- Election of Board Secretary—consider action on position of Board Secretary. Linda Buie has retired from Longview ISD. CEO recommends Leah Trainham for non-voting position of Secretary of Board. Todd Kettler nominated, Ted Williams seconded, no discussion, passed unanimously.
- Consider resolution in honor of Linda Buie—Ms. Buie has retired, and was previously a Board Member and Board Secretary. MD read resolution to honor LB. KB moved to adopt resolution, WS seconded, passed unanimously.

### **Information and Discussion Items**

- Report on Edgewood Partnership Schools
  - D’Les Gonzales reported on TCIS EISD schools with overall campus scores and Campus Transformation due to implementation of IB and grants.
  - D’Les Gonzales reported on the work of TCIS with school leadership and professional development in EISD, as well as campus celebrations.
  - Walter Sorensen asked for clarification on what Head of School coaching meetings look like.

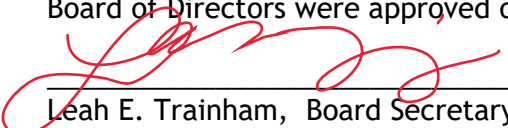
- Karen Philips made the Board aware of a research study happening with a doctoral candidate regarding the EISD campuses, related to single gender learning environments.
- Karen Philips asked if grant money has been spent. D'Les Gonzales reports that grants will all have been spent by the end of current school year. Margaret Davis noted that while federal charter grants may not always be available, 1882 funds will continue.
- Report on Longview Partnership Schools
  - John Wink reported on new IB Course proposals for Longview High School for SY 2023-2024, including plans to apply for MYP and CP, providing students with more options.
  - John Wink reported on formative assessment review. LISD is the only school district in Texas that is fully operated by charter partnerships. To meet the needs of reporting on student growth before STAAR, John Wink has worked closely with other charter partnerships to ensure innovative assessment and consistency.
  - John Wink reported on updated scores of LISD TCIS schools from the State of Texas and leadership practices.
  - John Wink updated statuses of IB authorization for campuses and charter partnerships in addition to IB professional development. Work to provide understanding of IB to general community.
  - Karen Philips commented that all campuses in LISD are becoming authorized for IB (done through multiple partnerships).

- Report on San Antonio Partnership Schools
  - Courtney Gober reported on updated goals, performance standards and IB authorization of SAISD TCIS schools.
  - 8 schools in total, with 12 IB Programs
  - Karen Philips commended Courtney Gober, D’Les Gonzales and Leah Trainham for the work in SAISD.
  - Courtney Gober updated board on Head of School at Jefferson HS. Karen Philips inquired about the hiring timeline for new principal. Courtney Gober and Margaret Davis are working with SAISD on timeline to name new principal.
  - Karen Philips and Ted Williams commended the work being done on the TCIS campuses.
  
- Report on Partners without Borders
  - Margaret Davis reported on special projects and connection between TCIS IB schools, TIBS and schools outside the network.
    - Partners Without Borders able to expand expertise beyond 1882 partnerships and beyond TX
    - Video from Global Conference with Alcuin student, reflecting on the impact of IB students.
  
- Report on AttendDANCE
  - Margaret Davis reported on initiatives to increase enrollment and attendance in TCIS schools.
  
- Report on TCIS conference
  - Margaret Davis reported on TCIS Conference 2022, after hiatus due to COVID. Partnership with We Help Too for service project and professional development sessions provided by teachers.
  - Margaret Davis showed video of TCIS conference.
  - Karen Philips commented on the success of conference.

The next Board meeting will be held in Spring 2023.

Ms. Karen Phillips adjourned the meeting at 3:19pm

These minutes of the November 28, 2022 meeting of the Texas Council of International Studies Board of Directors were approved on April 24, 2023.

  
 Leah E. Trainham, Board Secretary  
 Texas Council for International Studies