



**Texas Council for International Studies, Inc
Board of Directors Meeting**

Tuesday, October 3, 2023

1:00 PM

**1300 19th Street
Plano, Texas 75074**

Zoom Webinar <https://texascis-org.zoom.us/j/88962585336>

Notice is hereby given that on October 3, 2023, the Texas Council for International Studies (TCIS) Board of Directors will hold a called meeting beginning at 1:00 p.m. at 1300 19th Street, Plano, Texas 75074. Parking for this location is available at the corner of 19th St. and M St. The presiding officer of the TCIS Board of Directors will be present at the meeting location. The open session portions of the meeting will be streamed. The streaming link for the meeting is <https://texascis-org.zoom.us/j/88962585336>. Members of the community who wish to address the Board during the Public Forum may submit their requests in writing to board@texascis.org by Monday, October 2, 2023, at 1:00 PM. Submissions must include name, address, phone number and the subject or agenda item(s) to be addressed.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Agenda

- 1. Meeting Called to Order**
- 2. Roll Call and Introduction of Board Members Present and Declaration of Quorum**
 - a. Dr. Todd Kettler
 - b. Mr. Kile Brown
 - c. Mr. Ted Williams
 - d. Mr. Walter Sorensen
 - e. Ms. Karen Phillips

3. Recording of Chief Executive Officer Present

- a. Ms. Margaret Davis

4. Recording of Secretary to the Board Present

- a. Ms. Leah Trainham

5. Recognitions

- a. Introduction of TCIS Staff and Consultants
 - i. Dr. Matt Weber, San Antonio Chief of Schools
 - ii. Mr. John Wink, Longview Chief of Schools and TCIS Business Operations
 - iii. Ms. D’Les Gonzales, Executive Director for Operations
 - iv. Ms. Leah Trainham, Executive Director of IB Support and Business Services
 - v. Dr. Courtney Gober, Special Projects Consultant
 - vi. Ms. Karen Rose, San Antonio Consultant for School Leadership
 - vii. Ms. Lindsay Bruehl, Bookkeeper
 - viii. Ms. Georgia Mayo, Web Design
- b. Introduction of Heads of School
 - i. Ms. Shameika Allen, Interim Head of School Longview High School
 - ii. Mr. Greg Rivers, Thomas Jefferson High School
 - iii. Ms. Irene Talamantes, Luther Burbank High School
 - iv. Mr. Kevin Hilliard, Joel Harris Middle School
 - v. Ms. Mary Taylor, Foster Middle School
 - vi. Dr. Cassie McClung, Fenwick Academy
 - vii. Mr. Luis De La Garza, Woodlawn Academy
 - viii. Dr. Mario Duran, Roy Cisneros Leadership School for Boys
 - ix. Ms. Melanie Pondant, Judson STEAM Academy
 - x. Ms. Monica Muñoz, Las Palmas Leadership School for Girls
 - xi. Ms. Jennifer Emerson, Briscoe Elementary School
 - xii. Ms. Julie Hope, Clarence Bailey Elementary School
 - xiii. Ms. Linda Rios, Huppertz Elementary School
 - xiv. Ms. Martha Martinez-Flores, Woodlawn Hills Elementary School
 - xv. Ms. Dorcas Dunlap, Ned E. Williams STEAM Academy

6. Information and Discussion Items

- a. IB Bowl
- b. TCIS Conference
- c. Update on TCIS audit

7. Consent Agenda

- a. Approve minutes for Board of Directors meeting on April 24, 2023
- b. Approve minutes for Board of Directors meeting on July 19, 2023
- c. Approve Agricultural MOU for Burbank High School

8. Action Items

- a. Consider approval of TCIS Organizational Chart
- b. Consider approval of TCIS Budget Framework for the 2023-2024 fiscal year
- c. Consider approval of TCIS Campus Budgets for the 2023-2024 school year developed in cooperation with partnership Districts
- d. Approve resolution to dispose of surplus TCIS computers
- e. Approve resolution of appreciation to the Board of the Alcuin School for support of TCIS including use of an office

9. Executive Session

TCIS will conduct a closed session pursuant to Texas Government Code, Chapter 551, Subchapter D for the following: Section 551.071(2) Consultation with Attorney to seek advice of counsel regarding partnership agreement with San Antonio ISD.

10. Take action, if any, on agenda items discussed in Executive Session.**11. Adjournment****NOTICE:**

The Board may go into executive session at any time to discuss an agenda item as permitted under the Open Meetings Act and set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.