

**Texas Council of International Studies (TCIS)**  
**Board Meeting**  
**May 28, 2020**  
**Virtual Board Meeting**

**Presiding**

Karen Phillips

**Members Present**

Dr. Dolph Briscoe  
Ms. Linda Buie  
Ms. Karen Phillips  
Mr. Walter Sorensen  
Dr. Bill Thomas

**Legal Counsel Present**

Mr. Ben Barlow  
Mr. Judd Pritchard

**Staff Members Present**

Ms. Margaret Davis, Chief Executive Officer  
Dr. Courtney Gober, Assistant Superintendent of San Antonio IB Schools

**Meeting Called to Order**

- Board President, Karen Phillips, called the meeting to order at 3:05 and established a quorum. Phillips established the quorum with a roll call.

**Action Items (Consent Agenda)**

- Approve TCIS Board Meeting April 28, 2020 Minutes

**Information and Discussion Items**

- TCIS 2019-2020 Budget Carryover Margaret Davis
  - Additional \$100,000 carryover
  - More than a \$48,000 carryover
  - Recognition medals for students for MYP projects
  - Recognition medals for athletes, etc.

**Action Items (Consent Agenda)**

- Approve TCIS Board Meeting April 28, 2020 Minutes  
Dr. Dolph Briscoe moved, and Walter Sorensen seconded that the minutes be approved for the April 28, 2020, minutes.  
Motion passed unanimously.

### **Action Items (See attached resolutions.)**

- Authorize TCIS CEO to approve revisions in the 2020-3032 school calendar for TCIS San Antonio ISD schools arising from COVID-19.  
Linda Buie moved that the resolution for the 2020-2021 school calendar, and Walter Sorensen seconded.  
Motion passed unanimously.
- Authorize TCIS CEO or CEO's designee(s) to approve operational changes for TCIS San Antonio ISD schools arising from COVID-19  
Dr. Bill Thomas moved, and Dr. Dolph Briscoe seconded that authorization be granted to CEO or CEO designee approve operational changes.  
Motion passed unanimously.
- Authorize recognition of TCIS San Antonio schools administrators, teachers, staff, and IB office for outstanding service during COVID-19  
Dr. Dolph Briscoe moved, and Linda Buie seconded that members of San Antonio ISD be recognized for outstanding service.  
Motion passed unanimously.
- Approval of Texas Teacher Retirement System (TRS) as an opt-in retirement option  
Linda Buie moved, and Dr. Bill Thomas seconded the approval of the Texas Teacher Retirement System (TRS) as an opt-in retirement option.  
Motion passed unanimously.
- Approval of TRS-ActiveCare as an opt-in health insurance option  
Walter Sorensen moved, and Dr. Bill Thomas seconded that TRS ActiveCare be approved as an opt-in health insurance option.  
Motion passed unanimously.

**The TCIS Board resumed in closed session at 3.36 p.m.**

**The Board resumed in open session at 3.59 p.m.**

- Approve the TCIS Chief Academic Officer job description and offer letter
  - 12-month contract with the option of another 12 month with Board approvalLinda Buie moved and Walter Sorensen seconded that the job description and offer letter be accepted.  
Motion passed unanimously.
- Approve the offer letter of the Executive Director in Longview.  
Dr. Dolph Briscoe moved, and Dr. Bill Thomas seconded the offer letter of the Executive Director in Longview.  
Motion passed; one abstention.

**Karen Phillips thanked the Board for their participation.**

**Karen Phillips adjourned the meeting at 4.03 p.m.**

**RESOLUTION  
OF THE BOARD OF DIRECTORS OF  
TEXAS COUNCIL FOR INTERNATIONAL STUDIES, INC.**

May 28, 2020

The undersigned, constituting all of the Board of Directors of Texas Council for International Studies, Inc., a Texas non-profit corporation (the "Corporation"), approved by the Secretary of State of the State of Texas and on file with the Secretary of State and the Corporation, hereby affirm compliance with Texas Open Meetings Act regulations, adopt the following resolutions, effective as of May 28, 2020:

WHEREAS, Texas Council for International Studies ("TCIS") has executed a Management Agreement with the San Antonio Independent School District ("District") to oversee and manage a charter sector in its District under an 1882 partnership; and

WHEREAS, under Texas law, 1882 partnership employees are eligible and may elect participation in the Texas Retirement System ("TRS"); and

WHEREAS, Linda Buie moved to approve such authority for the CEO and for TRS to become an opt-in retirement plan for full-time TCIS employees and Dr. Bill Thomas seconded Buie's motion; and

WHEREAS, the Board of Directors of TCIS, having considered such motion and corresponding second, approved the resolution to authorize TCIS CEO to contract with TRS and provide TRS as opt-in retirement plan for TCIS full-time employees by unanimous vote.

THEREFORE, on the approval of such motion and corresponding second of such motion by the TCIS Board of Directors, TCIS hereby authorizes the CEO to contract with the Texas Retirement System (TRS) and provide TRS as an opt-in retirement plan for TCIS fulltime employees.

EXECUTED EFFECTIVE as of the date first above written.



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Linda Buie, Secretary

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WHEREAS, Texas Council for International Studies ("TCIS") has executed a Management Agreement with the San Antonio Independent School District ("District") to oversee and manage a charter sector in its District under an 1882 partnership; and

WHEREAS, under Texas law, 1882 partnership employees are eligible and may elect participation in TRS-ActiveCare;

WHEREAS, the Board of Directors of TCIS, in an open and public meeting on May 28, 2020 considered the ability of the Chief Executive Officer of TCIS ("CEO") to contract with TRS-ActiveCare in order to provide TRS as an opt-in health insurance option for full-time TCIS employees;

WHEREAS, Walter Sorensen moved to approve such authority for the CEO and for TRS to become an opt-in health insurance option for full-time TCIS employees and Dr. Bill Thomas seconded Sorensen's motion; and

WHEREAS, the Board of Directors of TCIS, having considered such motion and corresponding second, approved the resolution to authorize TCIS CEO to contract with TRS-ActiveCare and provide TRS as opt-in health insurance plans for TCIS full-time employees by unanimous vote.

THEREFORE, on the approval of such motion and corresponding second of such motion by the TCIS Board of Directors, TCIS hereby authorizes the CEO to contract with TRS-ActiveCare and provide TRS as opt-in health insurance plans for TCIS full-time employees.

EXECUTED EFFECTIVE as of the date first above written.



\_\_\_\_\_  
Linda Buie, Secretary

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WHEREAS, Texas Council for International Studies ("TCIS") has executed a Management Agreement with the San Antonio Independent School District ("District") to oversee and manage a charter sector in its District under an 1882 partnership; and

WHEREAS, the COVID-19 crisis may necessitate changes in the 2020-2021 school calendar; and

WHEREAS, coordination of the 2020-2021 school calendar with the San Antonio Independent School District benefits TCIS students, their families, school administrators, teachers and staff; and

WHEREAS, Linda Buie moved to approve such authority for the CEO to approve modifications to the 2020-2021 school calendar and Walter Sorensen seconded Buie's motion; and

WHEREAS, the Board of Directors of TCIS, having considered such motion and corresponding second, approved the resolution to authorize TCIS CEO to approve modifications to the 2020-2021 school calendar by unanimous vote.

THEREFORE, on the approval of such motion and corresponding second of such motion by the TCIS Board of Directors, TCIS hereby authorizes the CEO to approve modifications to the 2020-2021 school calendar.

EXECUTED EFFECTIVE as of the date first above written.



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Linda Buie, Secretary

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May 28, 2020

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WHEREAS, Texas Council for International Studies ("TCIS") has executed a Management Agreement with the San Antonio Independent School District ("District") to oversee and manage a charter sector in its District under an 1882 partnership; and

WHEREAS, the COVID-19 crisis may necessitate changes in the 2020-2021 school operations; and

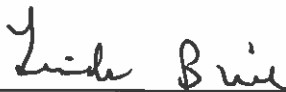
WHEREAS, coordination of the 2020-2021 school operations with the San Antonio Independent School District benefits TCIS students, their families, school administrators, teachers and staff; and

WHEREAS, Dr. Bill Thomas moved to approve such authority for the CEO or the CEO's designee(s) to approve modifications to 2020-2021 school operations, and Dr. Dolph Briscoe seconded Thomas's motion; and

WHEREAS, the Board of Directors of TCIS, having considered such motion and corresponding second, approved the resolution to authorize TCIS CEO or the CEO's designee(s) to approve modifications to 2020-2021 school operations by unanimous vote.

THEREFORE, on the approval of such motion and corresponding second of such motion by the TCIS Board of Directors, TCIS hereby authorizes the CEO or the CEO's designee(s) to approve modifications to 2020-2021 school operations.

EXECUTED EFFECTIVE as of the date first above written.



\_\_\_\_\_  
Linda Buie, Secretary

**RESOLUTION  
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May 28, 2020

The undersigned, constituting all of the Board of Directors of Texas Council for International Studies, Inc., a Texas non-profit corporation (the "Corporation"), approved by the Secretary of State of the State of Texas and on file with the Secretary of State and the Corporation, hereby affirm compliance with Texas Open Meetings Act regulations, adopt the following resolutions, effective as of May 28, 2020:

WHEREAS, Texas Council for International Studies ("TCIS") has executed a Management Agreement with the San Antonio Independent School District ("District") to oversee and manage a charter sector in its District under an 1882 partnership; and

WHEREAS, the TCIS 2019-2020 budget has an unanticipated surplus of more than forty thousand dollars (\$40,000.00); and

WHEREAS, the administrators, teachers and staff of the schools have demonstrated exemplary leadership and commitment to serving TCIS students and their families during the COVID-19 crisis; and

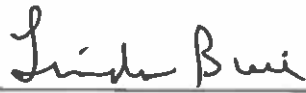
WHEREAS, the TCIS Board acknowledges and extends its profound appreciation for said service; and

WHEREAS, Dr. D. B. Briscoe moved to approve such authority for the CEO to provide a fifty dollar (\$50.00) electronic Amazon gift certificate to each TCIS campus principal/head of school and a twenty-five dollar (\$25.00) electronic Amazon gift certificate to all other administrators, teachers and staff and Linda Buie seconded Briscoe's motion; and

WHEREAS, the Board of Directors of TCIS, having considered such motion and corresponding second, approved the resolution to authorize TCIS CEO to provide a fifty dollar (\$50.00) electronic Amazon gift certificate to each TCIS campus principal/head of school and a twenty-five dollar (\$25.00) electronic Amazon gift certificate to all other administrators, teachers and staff by unanimous vote.

THEREFORE, on the approval of such motion and corresponding second of such motion by the TCIS Board of Directors, TCIS hereby authorizes the CEO to provide a fifty dollar (\$50.00) electronic Amazon gift certificate to each TCIS campus principal/head of school and a twenty-five dollar (\$25.00) electronic Amazon gift certificate to all other administrators, teachers and staff .

EXECUTED EFFECTIVE as of the date first above written.

A handwritten signature in cursive script that reads "Linda Buie". The signature is written in black ink and is positioned above a horizontal line.

Linda Buie, Secretary