



Texas Council for International Studies, Inc.

Board of Directors

Monday, November 18, 2019

7:00 PM

Live Oak Room

Hyatt Regency San Antonio Riverwalk

123 Losoya Street

San Antonio, Texas 78205

Notice is hereby given that on November 18, 2019, Texas Council for International Studies (TCIS) Board of Directors will hold a regular meeting beginning at 7:00 p.m. at Hyatt Regency San Antonio Riverwalk in the Live Oak Room located at 123 Losoya St. in San Antonio, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this notice.

Agenda

1. Call to Order

- a. Meeting Called to Order
- b. Roll Call and Introduction of Board Members Present and Declaration of Quorum
 - i. Dr. Dolph Briscoe
 - ii. Ms. Linda Buie
 - iii. Ms. Karen Phillips
 - iv. Dr. Bill Thomas
 - v. Mr. Walter Sorensen
- c. Recording of Chief Executive Officer Present
 - i. Ms. Margaret Davis

2. Recognitions

- a. Introduction of TCIS Counsel
 - i. Mr. Judd Pritchard
 - ii. Mr. Ben Barlow
- b. Introduction and Recognition of TCIS's San Antonio Independent School District (SAISD) Partnership Leaders
 - i. Dr. Courtney Gober, Assistant Superintendent of IB Schools
 - ii. Ms. D'Les Herron, IB Leadership Instructional Senior Advisor
 - iii. Ms. Penny Tschirhart, Assistant Director for IB Schools
 - iv. Ms. Gina Vega, Special Projects Coordinator
 - v. Ms. Lucy Kee, Executive Secretary
 - vi. Mr. Miguel Elizondo, Principal of Burbank High School
 - vii. Mr. Ralf Halderman, Principal of Jefferson High School
 - viii. Dr. Carol Velazquez, Principal of Harris Middle School
 - ix. Ms. Jennifer Emerson, Principal of Briscoe Elementary School
 - x. Dr. Tambrey Ozuna, Principal of Fenwick Academy
 - xi. Ms. Linda Rios-Garcia, Principal of Huppertz Elementary School
 - xii. Ms. Karen Rose, Principal of Woodlawn Academy
 - xiii. Ms. Martha Martinez-Silva, Principal of Woodlawn Hills Elementary School

3. Public Forum

- a. Comments limited to 3 minutes

4. Information and Discussion Items (*Board Book Tab 1*)

- a. History of 1882 Partnership – Margaret Davis, TCIS CEO
- b. Overview of IB Programmes – Margaret Davis, TCIS CEO
- c. Overview of TCIS Schools, Management Agreement, Accountability, and 1882 Budgets – Dr. Courtney Gober, SAISD Assistant Superintendent
- d. HB3 and 2020-2021 School Calendar – Dr. Courtney Gober, SAISD Assistant Superintendent
- e. Recruitment and Marketing, Gina Vera, SAISD Special Projects Coordinator
- f. Special Events, D'Les Herron, SAISD Senior Instructional Advisor

5. Consent Agenda (*Board Book Tab 2*)

- a. Approval of TCIS Organizational Minutes
- b. Approval of TCIS Bylaws
- c. Approval of TCIS Conflict of Interest Policy
- d. Approval of Chief Executive Officer (CEO) Hiring Resolution
- e. Approval of insurance policy with Philadelphia Insurance Company
- f. Approval of TCIS Management Agreement Payment Schedule Memorandum of Understanding with San Antonio Independent School District
- g. Approval of TCIS Logo
- h. Approval of Trademark Registration for TCIS Logo
- i. Approval of TCIS Management Agreement with San Antonio Independent School District (located in Charter and Management Agreement bound book)
- j. Approval of TCIS Officers
 - i. Karen Phillips, President
 - ii. Walter Sorensen, Vice President for Operations
 - iii. Dolph Briscoe IV, Vice President for Membership
 - iv. Linda Buie, Secretary
 - v. Bill Thomas, Treasurer
- k. Approval of Judd Pritchard as TCIS Counsel
- l. Approval of Ben Barlow as TCIS Counsel for Education Law
- m. Approval of Jennifer Hill as TCIS CPA
- n. Approval of Dr. Courtney Gober as TCIS liaison for San Antonio Independent School District
- o. Approval of www.texascis.org as TCIS Internet Domain
- p. Approval of 2019 SAISD IB Conference
- q. Approval of 2019 IB Bowl

6. Actions Items (*Board Book Tab 3*)

- a. Approval of 2019-2020 TCIS Operating Budget
- b. Approval of TCIS Fiscal Year July 1 to June 30
- c. Approval of 2019-2020 Marketing Campaign
 - i. NCM Entertainment (Theater Advertisement)

- ii. Our Kids Magazine Recruitment Advertisement
- iii. Joint sponsorship with Texas IB Schools at the Center for Enrollment Research, Policy and Practice Conference, January 2020
- d. Approval of sponsorship of 2020 IB World Cup

7. Closed Session

- a. The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, and TGC 551.074)
 - i. Deliberating regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification and dismissal of an employee (TGC 551.071 and TGC 551.074)
 - ii. Consultation with CEO and discussion regarding the hiring of consultants

8. Adjournment

NOTICE:

The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.