



**Texas Council for International Studies, Inc**  
**Board of Directors**  
**Regular Meeting**  
**Tuesday, March 30, 2021**  
**3:00 PM**  
**Zoom Meeting**

**Zoom link:** <https://us02web.zoom.us/j/86445316743>

Under authority given by the Governor of Texas, a called Virtual Board Meeting of the Texas Council for International Studies will be held on Tuesday, March 30, 2021 at 3 PM. The open session portion of the meeting will be streamed as a Zoom meeting. The link will be provided at [www.texascis.org](http://www.texascis.org) by 12:00 PM on Friday, March 26, 2021. The Zoom link for the meeting is <https://us02web.zoom.us/j/86445316743>. **Members of the community who wish to address the Board during the Public Forum** may submit their requests in writing to [board@texascis.org](mailto:board@texascis.org) by Monday, March 29, 2021 at 12:00 PM. These statements will be read on the behalf of the submitter by the Secretary to the Board. **Submissions must include name, address, phone number and the open session subject or agenda item(s) to be addressed.**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

### **Agenda**

#### **1. Call to Order**

- a. Meeting Called to Order
- b. Roll Call and Declaration of Quorum
  - i. Dr. Dolph Briscoe
  - ii. Ms. Karen Phillips
  - iii. Dr. Bill Thomas
  - iv. Mr. Walter Sorensen

- v. Mr. Ted Williams
- c. Recording of Chief Executive Officer Present
  - i. Ms. Margaret Davis
- d. Recording of Secretary to the Board Present
  - i. Ms. Linda Buie

## **2. Recognitions**

- a. Introduction of TCIS Counsel
  - i. Ms. Janet Bubert
- b. Introduction of TCIS Board Consultants
  - i. Dr. Courtney Gober, TCIS San Antonio ISD Liaison
  - ii. Mr. Doyle Vogler, Director of Business Operations
  - iii. Ms. D’Les Gonzales, San Antonio Director
  - iv. Ms. Leah Trainham, Coordinator of Curriculum and Instruction
  - v. Ms. Gina Vera, Marketing
  - vi. Ms. Georgia Mayo, Web Design
  - vii. Mr. Jacob Navarrete, Blogger
  - viii. Ms. Lindsay Bruehl, Bookkeeper
  - ix. Ms. Sharon Kotarski, Administrative Support

## **3. Public Forum**

- a. Submitted comments read by Secretary to the Board

## **4. Information and Discussion Items**

- a. TCIS Aspiring Leaders Professional Development (Courtney Gober presenting)
- b. TCIS School Visits and Collaborations (D’Les Gonzales presenting)
- c. San Antonio ISD Partnership: Presentation from Thomas Jefferson High School (Ralf Halderman presenting)
- d. Longview ISD Partnership: Presentation from Ned E Williams Elementary School (Melanie Hamilton presenting)
- e. TCIS sponsorship of Texas IB Schools College Fair update (Georgia Mayo presenting)
- f. Lone Star Governance Training (Margaret Davis presenting)

## **5. Actions Items (Consent Agenda)**

- a. Approve TCIS Board minutes of November 16, 2020
- b. Approve TCIS budget report for December 2020
- c. Approve TCIS budget report for January 2021

- d. Approve TCIS budget report for February 2021

## **6. Approval Actions Items**

- a. Consider a resolution to approve the Management Agreement with Edgewood ISD
- b. Consider a resolution to approve the school calendars for the 2021-2022 school year for campuses operated by TCIS
- c. Consider a resolution to authorize the TCIS CEO to engage Independent Auditor, Mr. William H. Sims, CPA
- d. Consider resolution to approve an employee retirement plan (403(b) Plan) for eligible TCIS employees
- e. Consider resolution to approve a deferred compensation plan (Top Hat plan) for eligible TCIS employees

## **7. Closed Session**

- a. Private consultation with the Board's attorney as authorized by Texas Government Code Section 551.071.
- b. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee as authorized by Texas Government Code Section 551.071 and 551.074.

## **8. Reconvene in open session for possible action on items discussed in closed session**

## **9. Announcement: Next regularly schedule TCIS Board Meeting: June 29, 2021 (virtual)**

## **10. Adjournment**

### **NOTICE:**

ANY ITEM ON THIS POSTED AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AS LONG AS THE SUBJECT OF THE ITEM IS WITHIN ONE OF THE AUTHORIZED EXCEPTIONS IDENTIFIED IN TEXAS GOVERNMENT CODE SECTIONS 551.071 THROUGH 551.076 OR SECTIONS 551.087 THROUGH 551.089.

Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.